

**EMBASSY OF INDIA
ROME

Corrigendum dated 23.06.2023 to REQUEST FOR PROPOSAL (RFP) for Outsourcing of Consular/Passport/Visa/OCI/PCC/Surrender Certificate (Renunciation of Indian Citizenship)/Global Entry Program (GEP) Verification/Miscellaneous Attestation Services.

Context: Considering the queries and clarifications requests received from the potential bidders, during the pre-bid conference and subsequently through mails, the following additions has been made to the RFP published on 31.05.2023. Accordingly, the calendar of bidding schedule and process as mentioned in the RFP shall be superseded and replaced with one presented below.

CHAPTER II : BIDDING SCHEDULE AND PROCESS

Last date for Submission of Written Questions by Bidding Companies	30.06.2023
Response to Written Queries & queries raised in the pre-bid conference	07.07.2023
Last Date for Submission of bids	27.07.2023
Date of opening of the Technical Bids	03.08.2023
Announcement of results of Technical Bids	07.08.2023
*Date of opening the Financial Bids	08.08.2023
*Award of Contract	10.08.2023

*Subject to change due to administrative/logistic reasons.

CHAPTER X: BANK GUARANTEES (BGs)

- ii) The OSP shall provide a Performance Bank Guarantee(PBG) of **Euro 325000/-** (fixed @ 3% of the contract value; contract value is the average annual Service Fee of the OSP for last three-years of pre-Covid period (Jan-Dec 2017, Jan-Dec 2018 and Jan-Dec 2019) multiplied by total contract period in years (i.e Service Fee of the OSP x number of services/total transaction in three-year pre-Covid period x contract period in years divided by 3. [To be calculated as per L1]. PBG should be valid for a period of six months beyond the expiry of the contract period, for penalties due as explained under the section on 'Penalties' of the RFP and in accordance with the Contract. This guaranteed amount shall be given in four pieces with 50%, 20%, 20% and 10% of the total value. The Mission can invoke any or all of these Bank Guarantees depending on the extent and the severity of the violation of the terms of the Agreement. [For the extended period of the Contract, the BGs should be renewed with further extension of additional six months to determine and settle any dues arising out of non-completion of work and non-payment of penalties, etc.
- iii) The OSP shall provide a Bank Guarantee of **Euro 210000/-** for premature termination of Contract, for a sum equivalent to 'Service Fee (as per L1) x 180 days x Number of Applications per Day' - based on the average of the three-year pre-Covid period (Jan-Dec 2017, Jan-Dec 2018, Jan-Dec 2019).